

# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Raghunathpur, Motihari, District – East Champaran, Bihar

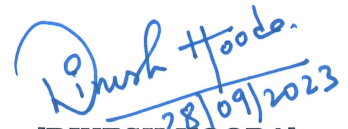
Email: dineshhooda@mgcub.ac.in | Website: www.mgcub.ac.in

F.No.89-1/MGCUB/GA/2023

Dated: 28<sup>th</sup> September 2023

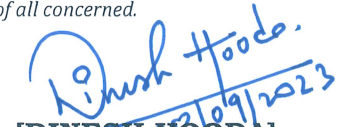
## OFFICE ORDER

1. In partial modification of Office Order No.F.89-1/MGCUB/GA/2023 dated 27<sup>th</sup> September 2023 issued by the office of the undersigned in this regard, it is hereby notified for information of all concerned that the **Competent Authority has been pleased to nominate (i) OSD (Administration); and (ii) OSD (Finance) as Ex-Officio Member** in the **Overall Convocation Coordination Committee** of the University. The revised composition of Overall Convocation Coordination Committee, shall be as under:
  - i. Prof. Prasoon Dutta Singh, Dean, School of Humanities & Languages ..... **Chairman**
  - ii. All Deans of various Schools, MGCU ..... Ex-Officio Member
  - iii. The OSD (Administration), MGCU ..... Ex-Officio Member
  - iv. The OSD (Finance), MGCU ..... Ex-Officio Member
  - v. Controller of Examinations ..... **Member Secretary**
2. The other contents of the aforesaid Office Order dated 27<sup>th</sup> September 2023 shall remain the same.
3. This is issued with the approval of the Competent Authority.

  
[DINESH HOODA]  
Section Officer

### Copy of the above forwarded to following for information and necessary action please:

1. Prof. Prasoon Dutta Singh, Chairman, Overall Convocation Coordination Committee, MGCU
2. All the Members of the Overall Convocation Coordination Committee, MGCU
3. All the Coordinators of various Sub-Committees constituted w.r.t Convocation 2023
4. The OSD (Administration)/OSD (Finance), MGCU
5. The CoE/DSW/Campus Directors/Proctor/Director (RDC)/Librarian/Coordinator, IQAC, MGCU
6. All the Deans of different Schools & Heads of various Teaching Departments, MGCU – with the request to bring the same to the knowledge of all concerned under your respective School and Department.
7. Provost/Deputy Registrar/Public Relations Officer/Sports Officer/Warden/Section Officers, MGCU
8. In-charge University Website – for uploading the same on University Website for information of all concerned.
9. Private Secretary to Vice-Chancellor, MGCU – for kind information of the Hon'ble VC please.
10. Guard File

  
[DINESH HOODA]  
Section Officer