



# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

F. No. MGCUB/CoE/2023/CUET/UG-PG/1731

Dated: 30th August 2023

## OFFICE ORDER

1. This is in continuation of ongoing admission process in various Programmes of Studies in the University for the Academic Session 2023-24.
2. In this context, it is hereby notified for information of all concerned that **the Competent Authority has been pleased to order that before going for open/spot admission in various Programmes of Studies, all Heads of various Teaching Departments shall ensure to exhaust the list of candidates who have reported in the first round of counselling and could not get admission. The counselling of such candidates will be held as per the timeline already circulated vide e-mail dated 25<sup>th</sup> August 2023. The Heads of Teaching Departments shall also ensure to inform such candidates through e-mail as well as publish notice on the website of the University.**
3. Once the list of candidates as mentioned at Para 2 above is exhausted, the concerned Head of Teaching Department shall go for open/spot counselling process for admission in various Programmes of Studies based on criteria circulated by the office of the undersigned vide email dated 25<sup>th</sup> August 2023 in this regard. Accordingly, the preference of candidates will be as under:
  - (i) CUET Score Card holders
  - (ii) Without CUET Score Card holders
4. This is issued with the approval of the Competent Authority of the University.

Copy of the above forwarded to the following for information please:

1. All Heads of various Teaching Departments, MGCU
2. All the Deans of different Schools, MGCU - with the request to ensure the compliance of the orders of the Competent Authority.
3. The OSD (Administration)/OSD (Finance), MGCU
4. The DSW/Campus Directors/Proctor/Director (RDC)/Librarian/Coordinator, IQAC, MGCU
5. Provost/Deputy Registrar/Public Relations Officer/Sports Officer/Warden/Section Officers, MGCU
6. In-charge University Website - for uploading the same on University Website for information of all concerned.
7. Private Secretary to Vice-Chancellor, MGCU - for kind information of the Hon'ble VC please.
8. Guard File

*[Handwritten Signature]*  
30/08/2023  
[PROF. ASNEESH SRIVASTAVA]  
Controller of Examinations (I/c)  
Mahatma Gandhi Central University  
Motihari, Distt.-East Champaran, Bihar  
Pin Code-845 401

*[Handwritten Signature]*  
30/08/2023  
[PROF. ASHEESH SRIVASTAVA]  
Controller of Examinations (I/C)  
Controller of Examinations (I/c)  
Mahatma Gandhi Central University  
Motihari, Distt.-East Champaran, Bihar  
Pin Code-845 401