



# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

F. No. 87-1/MGCU/GA/2023

Dated: 31<sup>st</sup> July 2023

## OFFICE ORDER

1. It is hereby notified for information of all concerned that in pursuance of the ongoing efforts of the university for establishment of its permanent campus infrastructure and facilities, and to ensure seamless coordination with relevant governing bodies, the Competent Authority has been pleased to constitute a "**Coordination Committee for Campus Development**" comprising following members:
  - i. **Prof. Prasoon Dutta Singh**, Dean, School of Humanities & Languages ..... **Chairman**
  - ii. **Dr Atul Bhargava**, Associate Professor & Head, Department of Botany
  - iii. **Dr Shyam Nandan**, Assistant Professor, Department of Hindi
2. The Coordination Committee for Campus Development is constituted to facilitate effective communication, collaboration, and coordination with the Ministry of Education, University Grants Commission (UGC), and other similar bodies, with the primary goal of initiating and expediting campus development projects of the university.
3. **Roles and Responsibilities** of the Coordination Committee for Campus Development:
  - i. To liaise with the Ministry of Education, UGC, and other relevant bodies to gather information about available grants, funding opportunities, and guidelines for campus development projects.
  - ii. To prepare and submit project proposals to the concerned authorities in a timely manner, seeking approval and financial assistance for the identified campus development initiatives.
  - iii. To provide regular updates and progress reports to the Competent Authority.
  - iv. Any other task assigned by the Competent Authority from time to time.
4. This is issued with the approval of the Competent Authority.



**[SACHCHIDANAND SINGH]**  
OSD (Administration)

Copy of the above forwarded to the following for information please:

1. Individual Concerned.
2. The OSD (Finance)/CoE/DSW/Campus Directors/Proctor/Director (RDC)/Librarian/Coordinator, IQAC, MGCU
3. All the Deans of different Schools & Heads of various Teaching Departments, MGCU.
4. Provost/Deputy Registrar/Public Relations Officer/Sports Officer/Warden/Section Officers, MGCU
5. In-charge University Website - for uploading the same on University Website for information of all concerned.
6. Private Secretary to Vice-Chancellor, MGCU - for kind information of the Hon'ble VC please.
7. Guard File

**[DINESH HOODA]**  
Section Officer