



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

F. No. 78-1/MGCU/GA/2022

Dated: 18th May 2023

OFFICE ORDER


- It is hereby notified for information of all concerned that in supersession of all earlier Office Orders issued in this regard, the Competent Authority has been pleased to **re-constitute** the **University Level Career Counselling and Placement Cell** with immediate effect till further orders, as under:
 - Prof. Rafique Ul Islam**, Department of Chemistry --- **Chairman**
 - Prof. Ajai Kumar Gupta**, Department of Physics --- **Member**
 - Prof. Shirish Mishra**, Department of Commerce --- **Member**
 - Prof. Brijesh Pandey**, Department of Biotechnology --- **Member**
 - Dr Sapna Sugandha**, Department of Management Science --- **Member**
 - Dr Sunil Kumar Singh**, Department of CS&IT --- **Member**
 - Dr Ambikesh Kumar Tripathi**, Department of G&PS --- **Member**
 - Mr Upmesh Kumar**, Department of Social Work --- **Convenor**
- Apart from the above, the Competent Authority is also pleased to order that the Heads of various teaching departments may constitute their own **Departmental Level Career Counselling and Placement Cell** including some students and intimate the same to the office of the undersigned accordingly. The said Departmental Level Career Counselling and Placement Cell shall perform/function under the guidance/supervision of University Level Career Counselling and Placement Cell.
- The said University Level Career Counselling and Placement Cell shall submit the quarterly report regarding action performed, to the office of the undersigned for information of the Competent Authority.
- This is issued with the approval of the Competent Authority.


[SACHCHIDA NAND SINGH]
OSD (Administration)

Copy of the above forwarded to the following for information and necessary action please:

- Individual concerned
- The OSD (Finance)/CoE/DSW/Campus Director/Proctor/Dean, R&D/Librarian/Coordinator, IQAC, MGCU
- All Deans of different School, MGCU - *with the request to ensure the compliance of the aforesaid order of the Competent Authority.*
- All Heads of various Teaching Departments, MGCU - *with the request to ensure the compliance of the aforesaid order of the Competent Authority.*
- The Provost/Estate Officer/Warden, Girls Hostel/Sports Officer/Deputy Registrar, MGCU
- Member Secretary, University Website Committee, MGCU - *with the request to upload/update the same on University Website for information of all concerned.*
- PRO/Hindi Officer/Section Officers, MGCU
- PS to the Vice-Chancellor - *for kind information of the Hon'ble Vice-Chancellor please.*
- Guard File




[DINESH HOODA]
Section Officer