



# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

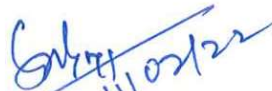
Dr Ambedkar Administrative Building, Near OP Thana, Motihari – 845 401, District – East Champaran, Bihar

F. No. 2-1/MGCUB/GA/2016

Dated: 11<sup>th</sup> February 2022

## OFFICE ORDER

1. It is hereby notified for information of all concerned that consequent upon proceeding of **Prof. Vikas Pareek**, OSD (Finance); Dean, School of CSI&CT; and Head, Department of CS&IT w.e.f. 11<sup>th</sup> February 2022 (A/N) to 21<sup>st</sup> February 2022 (F/N), the Competent Authority has been pleased to order that **(i)** the routine work of office of OSD (Finance) shall be looked after by **Prof. Asheesh Srivastava**, Dean, School of Education; **(ii)** the routine work of office of Dean, School of CSI&CT and Head, Department of Computer Science & Information Technology shall be looked after by **Prof. Ranjeet Kumar Choudhary**, Head, Department of Library and Information Science, during the absence of Prof. Vikas Pareek or till further orders, whichever is earlier.
2. This shall be in addition to the academic and administrative duties already assigned to aforesaid faculty members.
3. This is issued with the approval of the Competent Authority.

  
[SACHCHIDA NAMD SINGH]  
Deputy Registrar (Estt.)

### Copy of the above forwarded to the following for information and necessary action please:

1. Individual Concerned
2. Private Secretary to Vice-Chancellor- for kind information of the Hon'ble Vice-Chancellor please.
3. Pro-Vice-Chancellor, MGCU
4. The OSD (Finance)/CoE/Campus Directors/DSW/Dean, R&D/Librarian /Coordinator, IQAC/Proctor/Provost, MGCU
5. All Deans of various Schools, MGCU
6. All Heads of various Teaching Departments, MGCU – with the request to bring the same to the knowledge of all faculty members of their respective department
7. Deputy Registrar/Warden, Girls Hotel/Sports Officer, MGCU
8. In-charge University website, MGCU – with the request to upload the same on University website for information of all concerned.
9. PRO/Hindi Officer/Section Officers, MGCU
10. Guard File



  
[DINESH HOODA]  
11/02/2022

Section Officer