



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

F. No.: MGCU/CP/Fellowship/2020

Dated: 03rd December 2021

CIRCULAR

1. It has been observed by the Academic Section of the University that desired **Yearly/Half Yearly Progress Report, Continuation Certificate, HRA Certificate, Accounts of Contingency Grants and the Utilization Certificate** are not being submitted by the Research Scholar who are enrolled under **NET/JRF/NFOBC/NFSC/NFST or other various schemes sponsored by the University Grants Commission (UGC) or other Funding Agency** regularly.
2. In view of the above, it has been decided by the Competent Authority that no monthly fellowship will be disbursed through the UGC-Canara Bank Fellowship Management Portal by the University until and unless the prescribed monthly continuation certificate along with HRA Certificate is received. Further, Yearly/Half Yearly Progress Report is also required to be submitted in due course to continue the fellowship.
3. All Heads are requested to ensure the compliance of the aforesaid orders of the Competent Authority and ensure submission of Continuation Certificate & HRA Certificate on monthly basis latest by 10th of each month.
4. This is issued with the approval of the Competent Authority of the University.

Rajeev Kumar
03/12/2021
(PROF. RAJEEV KUMAR)
OSD (Administration)

Copy of the above is forwarded to the following for information and necessary action please:

1. The Pro-Vice-Chancellor, MGCU
2. PS to Vice-Chancellor, MGCU- for information of the Hon'ble Vice-Chancellor please.
3. The OSD (Finance)
4. All the Heads of various Teaching Departments, MGCU
5. Deputy Registrar, MGCU
6. In-charge University Website, MGCU - *With request to upload the same on University Website.*
7. Guard File.

Ajeet Kumar
(AJEET KUMAR)
Section Officer