



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Raghunathpur, Motihari, District - East Champaran, Bihar

Email: osdadmin@mgcub.ac.in | Website: www.mgcub.ac.in

F. No.: 16-12/MGCUB/Estt./2021

Dated: 26th July 2021

OFFICE ORDER

1. Pursuant to Offer of Appointment Letter No.F.2-1/MGCU/Rectt./2016 dated 29th June 2021 and further her Joining Report dated 1st July 2021, the Competent Authority has been pleased to accept the joining of **Smt. Ankita Srivastava** to the post of **Upper Division Clerk (on Compassionate Ground)** on regular basis in the Level - 4 of Pay Matrix on usual terms and conditions as mentioned in the said Appointment Letter, w.e.f. **1st July 2021 (Forenoon)**.
2. This is issued with the approval of the Competent Authority.

Rajeev Kumar
26/07/2021
[PROF. RAJEEV KUMAR]
OSD (Administration)
MAHATMA GANDHI CENTRAL UNIVERSITY
Camp Office, Near GP Thana
Raghunathpur, Motihari - 845 401
District - East Champaran, Bihar (INDIA)

Copy of the above forwarded to following for information and necessary action:

1. Individual Concerned.
2. The Pro-Vice-Chancellor, MGCU
3. The OSD (Finance)/CoE/Campus Directors/DSW/Deputy Registrars/Proctor/Provost, MGCU
4. All the Deans of various Schools, MGCU
5. All the Heads of various Teaching Departments, MGCU - with the request to bring the same to the knowledge of all faculty members of their respective Department.
6. The Head, DoCSIT - with the request to upload the same on University Website for information of all concerned.
7. The Section Officers, MGCU
8. PS to the Vice-Chancellor - for kind information of the Hon'ble Vice-Chancellor please.
9. Guard File

Dinesh Hooda
26/07/2021
[DINESH HOODA]
Section Officer
MAHATMA GANDHI CENTRAL UNIVERSITY
Camp Office, Near GP Thana
Raghunathpur, Motihari - 845 401
District - East Champaran, Bihar (INDIA)