



MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Near OP Thana, Mothari - 845 401, District - East Champaran, Bihar
Email: osdadmin@mgcub.ac.in

F. No. 2-1/MGCUB/GA/2016

Date: 30th January 2021

OFFICE ORDER

1. Pursuant to provision contained under **Clause 18 of Ordinance No. 17** of the University dealing with "Maintenance of Students Discipline and Procedure of Appointment, Functions, Duties and Responsibilities of the Proctor of the University", the Competent Authority is pleased to appoint following Teachers of the University in Proctorial Board with immediate effect till further orders:

- i. **Dr Anil Pratap Giri**, Associate Professor, Department of Sanskrit as **Deputy Proctor**
 - ii. **Dr Garima Tiwari**, Assistant Professor, Department of Hindi as **Assistant Proctor**
2. The Deputy Proctor / Assistant Proctor of the University shall perform his/her duties and functions as per provisions contained in Ordinance No. 17 of the University. This shall be in addition to the academic/administrative duties already assigned to him/her.
3. This is issued with the approval of the Competent Authority.

(DR PADMAKAR MISHRA)
OSD (Administration)

Copy of the above forwarded to the following for information and necessary action please:

1. Individual concerned
2. Pro-Vice-Chancellor, MGCUB
3. The OSD (Finance) (I/c)/Dean (R&D)/CoE/DSW/Campus Directors/Proctor/Provost/Deputy Registrars, MGCUB
4. All The Deans of various Schools, MGCUB
5. All the Heads of different Departments, MGCUB - with request to bring the same to the knowledge of all faculty members under their respective Departments
6. Head, Department of CS&IT - with the request to upload the same on University Website for information of all concerned.
7. Section Officers/Public Relations Officer, MGCUB
8. PS to the Vice-Chancellor for kind information of the Hon'ble Vice-Chancellor please.
9. Guard File.