

MANUSCRIPT SUBMISSION GUIDELINES

- All communication pertaining to the Journal should be addressed to the Chief Editor **ONLY** through e-mail to mgcujs@mgcub.ac.in.
- Length of the manuscript for article should be between 4000 – 6000 words including references.
- Manuscripts must be submitted (as one single file with figures and tables included in the body of the text) in MS Word format via e-mail to mgcujs@mgcub.ac.in. The subject line should read: '**Manuscript Submission**'.

Images, used in the manuscript, should also be sent as separate attachments in .jpeg format.

- Manuscript must include or adhere to the following:
 - o Author Contact Details Form (Form A) (available in the University Website to be submitted in MS Word Format)
 - o Declaration Form (Form B) (available in the University Website to be submitted in MS Word Format)
 - o An abstract of 200 - 250 words
 - o Four or five keywords
 - o The manuscript should be typed in double space using Times New Roman font, 12 font size and justified alignment.
 - o All in-text citations must be included in the reference list and all references should have in-text citations.
 - o The information of the author(s) should **NOT** appear anywhere in the text for facilitating blind peer-review, unless explicitly necessary.
 - o To cater to the international readership, authors are encouraged to elaborate local or culture-specific matters in parenthesis or detailed footnotes.
 - o The manuscripts must conform to guidelines of APA 6th edition for referencing and formatting.